

## **Edwards Johnson Memorial Silsbee Middle School Parental Involvement Policies and Procedures**

Parent involvement is a critical element that influences the academic achievement of our students. Silsbee Middle School believes that a child's education is a result of the combined efforts of the parent, the student, and the school. When parents actively participate in their child's education, kids are more successful in school.

### **Parent Involvement - Mission Statement**

The mission of Silsbee Middle School is to establish a collaborative partnership between students, parents, teachers, staff, and administrators dedicated to the academic achievement and success of every student.

### **Parent involvement in your child's education may involve:**

- Reading to your child.
- Checking homework every night.
- Discussing your child's progress with teachers.
- Voting in school board elections.
- Helping your school to set challenging academic standards.
- Limiting TV viewing on school nights.
- Becoming an advocate for better education.

Or, it can be as simple as asking your child, "How was school today?" But ask every day. That will send a message that their schoolwork is important to you and you expect them to learn.

### **Why is Parent Involvement Important?**

In study after study, researchers discover how important it is for parents to be actively involved in their child's education.

- When parents are involved in their child's education at home, they are more successful in school.
- The family makes critical contributions to student achievement from preschool through high school. A home environment that encourages learning is more important to student achievement than income, education level or cultural background.
- Reading achievement is more dependent on learning activities in the home than is math or science. Reading aloud to children is the most important activity that parents can do to increase their child's chance of reading success. Talking to children about books and stories read to them also supports reading achievement.
- When children and parents talk regularly about school, children perform better academically.
- Three types of parent involvement at home are consistently associated with higher student achievement; actively organizing and monitoring a child's time, helping with homework, and discussing school matters.
- The earlier that parent involvement begins in a child's educational process, the more powerful the effects.
- Positive results of parent involvement include improved student achievement, reduced absenteeism, improved behavior, and restored confidence among parents in their child's schooling.

## **Edwards Johnson Memorial Silsbee Middle School Parents' Right to Know**

As a full partner in a child's education, parents have rights that are governed by Texas Code, and Silsbee Independent School District.

At the beginning of each school year, Silsbee Independent School District must notify the parents of each student attending a Title I, Part A campus that they will provide parents upon request (and in a timely manner), information regarding the professional qualifications of the student's classroom teacher, including, at a minimum, the following:

- Whether the teacher has met state qualification and licensing criteria for the grade level and subject area in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualifications or licensing criteria have been waived.
- The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
- Whether the child is provided services by paraprofessionals and, if so, their qualifications.

### **Parent Notification**

A campus that receives Title I, Part A, funds must provide to each individual parent:

- Information on the level of achievement of the parent's child in each of the state academic assessments as required under Title I, Part A; and
- Timely notice that the parent's child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

**Silsbee Independent School District parents, in their relationship with Silsbee Middle School, have the right to:**

- A school environment for their child that is safe and supportive of learning.
- Be treated with respect by all members of the school staff and as full partners in their child's education.
- Work in a mutually supportive and respectful partnership with the school.
- Have the opportunities for all families to participate in the instructional process.

**Silsbee Middle School parents, in order to support high academic achievement for their children have the right to:**

- Examine the curriculum materials of the class in which their child is enrolled.
- Expect qualified teachers who are good role models.
- Expect textbooks, materials, and supplies that reinforce good learning.
- Expect an instructional program that recognizes individual learning styles and special needs
- Have access to school performance data.

**Silsbee Middle School parents, in order to be informed about their child's educational experience, have the right to:**

- Receive information concerning the academic performance standards, proficiencies or skills their child is expected to accomplish.
- Be informed in advance about school rules, school calendars, activities, attendance policies, dress codes, and procedures for visiting the school.
- Receive prompt responses to inquiries.
- Be notified in a timely manner if their child is absent from school.
- Be notified promptly about disciplinary action against their child.
- Confer with their child's teacher.

# Edwards Johnson Memorial Silsbee Middle School

## Parental Involvement Policy

### Part I

It is the goal of Silsbee Middle School to have our Title I, Part A campus and parents working together as partners to increase student achievement and development. Our school agrees to implement the following statutory requirements:

- Consistent with section 1118, the school will work to ensure that the required school level parental involvement policies meet the requirements of section 1118 of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA. (attached)
- Schools will notify parents of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy will be made available to the local community and updated periodically to meet the changing needs of parents and the school.
- In carrying out the Title I, Part A, parental involvement requirements, to the extent practicable, the school will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and including alternative formats upon request and, to the extent practicable, in language parents understand.
- If the school-wide program plan for Title I, Part A, developed under section 1114(b) of the ESEA, is not satisfactory to the parents of participating children, the school will submit any parent comments with the plan when the school submits the plan to the local educational agency (school district).
- The school will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parental involvement is spent, and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.
- The school will build its own and the parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement.
- The school will provide other reasonable support for parental involvement activities under section 1118 of the ESEA as the parents may request.
- The school will be governed by the following statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

**Edwards Johnson Memorial Silsbee Middle School  
Parent Involvement Policy Components  
Part II**

- Silsbee Middle School will take the following actions to involve parents in the joint development of its parent involvement plan under section 1118 of the ESEA:
  - Recruit parents for the Parent Advisory Committee. This will take place during the September Open House.
  - Conduct a needs assessment survey of parents and staff to determine needs and concerns.
  - Staff will review and refine the campus parent policy annually or as needed.
  - Hold regular meetings on the campus throughout the year to discuss campus concerns/ needs and refine parent involvement policies.
- Silsbee Middle School will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
  - Parent Advisory Committee will meet annually to review the school's processes and campus improvement plan.
  - Conduct parent-training sessions.
  - Annual report will be presented to the school board during the TAPR report public meeting.
- Silsbee Middle School will hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a time convenient for parents and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite all parents of children participating in Title I, Part A programs to this meeting, and will encourage them to attend, by:
  - Student presentations or student led activities provided during the meeting
  - Presenting additional pertinent information relevant to student success provided by the District such as the AVID program or Early College High School
  - Including a session on a timely subject such as David's Law or technology
- Silsbee Middle School will provide parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet through mailings, teacher conference and start of the school year activities.
- Silsbee Middle School will at the request of parents, provide opportunities for regular meetings for parents to formulate suggestions and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible by notifying all families and parents through the weekly email newsletter, call out system and the website.
- Silsbee Middle School will provide each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading by

providing the process of acquiring a student's Unique Access Code on the TEA website. Confidential Student Report provided by the state will be distributed at the start of the following school year.

- Silsbee Middle School will take the following actions to provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002) by contacting the parent or guardian by mail.
- Silsbee Middle School will provide assistance to parents of children served in the Title I, Part A, program in understanding topics such as:
  - the State's academic content standards,
  - the State's student academic achievement standards,
  - the State and local academic assessments including alternate assessments,
  - the requirements of Part A,
  - how to monitor their child's progress,
  - how to work with educators.

Silsbee Middle School will provide support for parents to understand these topics through parent fliers, school improvement meeting with parents, family nights, parent workshops, and the district/campus webpage.

- Silsbee Middle School will provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parent involvement, by:
  - Inviting parents to staff development activities and parent workshops.
- Silsbee Middle School will, with the assistance of its parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, through:
  - Staff Development under the direction of the campus Administration
- Silsbee Middle School will, to the extent feasible and appropriate, coordinate and integrate parent involvement programs with the Early Childhood and Pre-Kindergarten programs to encourage and support parents in more fully participating in the education of their children. There will be a coordinated program discussion under the direction of the campus Principal.
- Silsbee Middle School will take the following actions to ensure that information related to the school and parent-programs, meetings, and other activities, are sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand. Title I, Part A, parent involvement newsletter will be posted on the district webpage in Spanish and English.

**Edwards Johnson Memorial Silsbee Middle School  
Parent Involvement Policy Discretionary Components  
Part III**

NOTE: The Silsbee Middle School Family and Parent Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the campus, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators who work directly with participating children, arrange meetings with parents who are unable to attend conferences at school in order to maximize parental involvement and participation in their children's education;
- adopting and implementing model approaches to improving parental involvement;
- establishing a school parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities.

**Edwards Johnson Memorial Silsbee Middle School  
Family and Parent Involvement Policy Adoption  
Part IV**

This Silsbee Middle School Family and Parent Involvement Policy has been developed, and agreed on with, parents of children participating in Title I, Part A programs. This policy was adopted by the Silsbee Independent School District and will be implemented during the 2019-2020 school year. Silsbee Middle School will distribute this policy to all parents of participating Title I, Part A children during Student Orientation 2019.

## **Edwards Johnson Memorial Silsbee Middle School School-Parent Compact**

*The parents of the students participating in activities, services, and programs funded by Title I, Part A, of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards. This school-parent compact is in effect during the school year 2019-2020.*

### **SCHOOLS RESPONSIBILITY**

**Silsbee Middle School will:**

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's academic achievement standards as follows:

- Hold parent-teacher conferences (at least annually) during which this compact will be discussed as it relates to the individual child's achievements.
- Provide parents with frequent reports on their children's progress.
- Provide parents reasonable access to staff.
- Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

### **PARENTS RESPONSIBILITY**

**We, as parents, will support our children's learning in the following ways:**

- Monitoring attendance.
- Making sure that homework is completed.
- Participating, as appropriate, in decisions relating to my children's education.
- Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.
- Instill in my children a respect for teachers and authority.
- Emphasize the value of education.

### **STUDENTS RESPONSIBILITIES**

**We, as students, will share the responsibility to:**

- Improve our academic achievement by completing my homework every day and ask for help when needed.
- Study at least thirty minutes every day outside of school time.
- Give to my parent or the adult who is responsible for my welfare all notices and information received by me from my school or teacher in a timely manner.



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\_\_\_\_\_  
School

\_\_\_\_\_  
Student's Signature (Name)

\_\_\_\_\_  
Parent's Name

\_\_\_\_\_  
Date

Please return this document to your child's teacher. Note: Signatures are not required