



Partnership Meeting

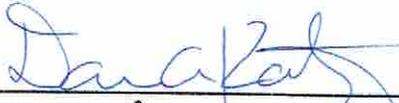
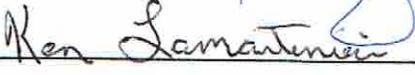
October 4, 2018

LIT Conference Room.

AGENDA

- A. Classes for Spring Semester
- B. Books for Spring
- C. Professors
- D. Benchmark 4: Family Outreach Events Suggestions
- E. Other

SIGN-IN

Paul Trevino	Silsbee HS Principal	
Michelle Powell	Silsbee HS Counselor	
Wendi Stanley	Silsbee HS Counselor	
Sherrie Thornhill	Silsbee ISD Curriculum Director	
Cassie Balla	ECHS Student Coordinator	
Dawn Katz	LIT General Ed Dept. Chair	
Ken Lamartiniere	LIT Coordinator of Dual Enrollment	
Miranda Phillips	LIT Dean of Student and Academic Success	
Pat Calhoun	Executive Director of Foundation,	

Workforce Training and Continuing Education



Partnership Meeting

October 4, 2018

LIT conference room

Attendees

Ken Lamartiniere, Wendi Stanley, Michelle Powell, Dawn Katz, Miranda Phillips, Sherrie Thornhill, Paul Trevino, Cassie Balla

Dr. Miranda Phillips asked if we could change the order of the meeting to discuss the items marked other first as LIT was waiting on a document.

E. Other:

- ✦ Dawn Katz asked that Ms. Chelyn Brown resubmit her transcript even though she had a conformation receipt; the transcript did not transfer electronically.
- ✦ Mr. Vic Miller's 12th day attendance needs to be resubmitted due to the fact that he made a mark next to a student's name. The attendance can only have the teacher's signature. This needs to be submitted to C. Bisky at LIT.
- ✦ Documentation for a student that has withdrawn needs to be submitted. If the student signature cannot be obtained, the principal may sign the necessary form.
- ✦ The minutes needed for the face- to- face classes were discussed and assigning online assignments was approved by Melissa Armentor to cover the minutes needed for both semester this year.
- ✦ A new bell schedule to have a more uniform minute distribution was discussed for the Silsbee High School campus and will be taken into consideration for the next school year.

A. **Classes for the Spring Semester:** The following classes were discussed and will be offered:

<i>Cohort</i>	<i>Course</i>	<i>Instructor</i>	<i>Day</i>	<i>Room</i>	<i>Sections</i>
2022	SPCH 1315	J. Cobb-LIT	Online	SHS	2
2021	ARTS 1301	C.Rawls-LIT	MWF	SHS 240	2
2020	ENGL2326	C. Brown	Online	SHS	2
2020	HIST 1302	R. Celeste-LIT	MWF	FRC 105	2
2020	MATH 1314	K. Herrera	MWF	SHS 232	2
2020	SOCI 1301	D. White-LIT	MWF	FRC 102	2
2021	EDUC 1100	V. Miller	Online	SHS	2

Mrs. Balla inquired if the Cohort 2021 could take the class EDUC1100 in the Spring semester to be current on their course requirements. The space and the professor will be available so this will be possible.

Mrs. Thornhill inquired if there is a deadline for students to declare a major or course completion intent. Nothing is needed for LIT but recommended SHS have this information to plan for the upcoming semester.

B. Books for Spring Semester:

A new book is possible in SOCI1301 in the upcoming semester; an LIT meeting is to be held to discuss this matter. Dawn will inform us with their decision. The agreement in the MOU will be upheld.

C. Professors: Silsbee High School will supply teachers for ENGL2326, MATH1314, and EDUC1100. LIT professors will teach the SPCH1315, ARTS1301, HIST1302, and SOCI1301.

Silsbee High School needs to have the master schedule complete by March 15 for Fall 2019. If Summer classes are possible the schedule needs to be submitted by March 15 as well.

D. Benchmark 4: Family Outreach Events:

Mrs. Balla wanted to conduct a family outreach meeting that could benefit the students to achieve the completion of TSI. She has conferred with Kimberly Herrera, the math instructor for Spring, about strengthening the math skills of the students using Khan Academy to achieve this goal. If the student has attempted but did not pass the math portion of the TSI, we will require them to do 4 hours of tutorials. This program will also track that progression.

A Parent/Student Meeting has been set for October 22 at 5:30 pm at Silsbee High School to introduce this instruction method and explain the plan and the expectation of the student. A meeting with the freshmen students and parents will be conducted to strengthen reading and writing skills using Odyssey Ware.

The next meeting will be November 1, 2018, at 1 p.m. in the Silsbee High School Library.