



Partnership Meeting

Silsbee High School Library



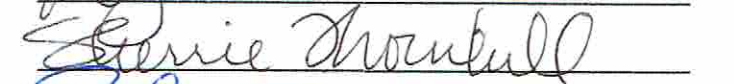





AGENDA

3/7/2019

- A. Security at LIT Robinson Campus
- B. Schedule for Fall
 - 1. Instructors
 - 2. Rooms
 - 3. Bell schedules
 - 4. Lab specifics
 - 5. Minutes/online/face-to-face
- C. Summer classes
 - 1. Advisement of students
 - 2. Building use for lockdown browser
 - 3. Books (titles for each)
- D. Summer Bridge
- E. Books for Fall classes
- F. Other

SIGN-IN

Cassie Balla	ECHS Student Coordinator
Wendi Stanley	Silsbee HS Counselor
Sherrie Thornhill	Silsbee ISD Curriculum Director
Paul Trevino	Silsbee HS Principal
Dawn Katz	LIT General Ed Dept. Chair
Ken Lamartiniere	LIT Coordinator of Dual Enrollment
Dr. Miranda Phillips	LIT Dean of Student and Academic Success
Jason Woodall	LIT Director of Online learning



Partnership Meeting

March 7, 2019

Silsbee High School Library

Attendees

Dr. Marinda Phillips, Ken Lamartiniere, Dawn Katz, Sherrie Thornhill, Paul Trevino, Cassie Balla

- A. **Security at LIT Robinson Campus**-- Two plans of action for different hazard plans were discussed. Two plans were approved. Lockdown will secure the students in the Frank Robinson Center LIT and the SHS SRO and Mrs. Balla will travel to the site stay with the students until the problem is resolved. Lockout will remove the students from the Frank Robinson Center LIT and displace them to the SISD bus barn located on HWY 327. SHS SRO and Mrs. Balla will travel to the students to ensure their safety and remain with them until the problem is resolved. A crisis chart for each scenario was presented.
- B. **Schedule for Fall 2019**--Instructors, rooms, and transportation to and from the Frank Robinson LIT Center were discussed. The charts below detail the classes per cohort and the time, instructor, room, and method of delivery.

9th Grade:

CLASS	TIME	INSTRUCTOR	ROOM	METHOD OF DELIVERY	BUILDING
<i>EDUC1100</i>	<i>2nd period</i>	<i>V Miller</i>	<i>Rm 140</i>	<i>online</i>	
<i>EDUC1100</i>	<i>3rd period</i>	<i>V Miller</i>	<i>Rm 140</i>	<i>online</i>	<i>FRC/LIT</i>

10th Grade:

CLASS	TIME	INSTRUCTOR	ROOM	METHOD OF DELIVERY	BUILDING
<i>HUMA1315</i>	<i>2nd period</i>	<i>C Rawls</i>	<i>Rm 240</i>	<i>Face-to-face</i>	
<i>HUMA1315</i>	<i>3rd period</i>	<i>C Rawls</i>	<i>Rm 240</i>	<i>Face-to-face</i>	

11TH Grade:

CLASS	TIME	INSTRUCTOR	ROOM	METHOD OF DELIVERY	BUILDING
<i>ENGL1301</i>	<i>1st period</i>	<i>C Brown</i>	<i>Rm159</i>	<i>online</i>	
<i>ENGL1301</i>	<i>2nd period</i>	<i>C Brown</i>	<i>Rm159</i>	<i>online</i>	
<i>HIST1301</i>	<i>10:15-11:10(1)</i>	<i>R Celeste</i>	<i>FRC</i>	<i>Face-to-face</i>	
<i>HIST1301</i>	<i>11:15-12:10(2)</i>	<i>R Celeste</i>	<i>FRC</i>	<i>Face-to-face</i>	
<i>PSYC2301</i>	<i>10:15-11:10(1)</i>	<i>TBA</i>	<i>FRC</i>	<i>Face-to-face</i>	
<i>PSYC2301</i>	<i>11:15-12:10(2)</i>	<i>TBA</i>	<i>FRC</i>	<i>Face-to-face</i>	

12th Grade:

CLASS	TIME	INSTRUCTOR	ROOM	METHOD OF DELIVERY	BUILDING
<i>ENGL1302</i>	<i>4th period</i>	<i>C Brown</i>	<i>Rm159</i>	<i>online</i>	
<i>ENGL1302</i>	<i>5th period</i>	<i>C Brown</i>	<i>Rm159</i>	<i>online</i>	
<i>MATH1342</i>		<i>TBA</i>	<i>Rm</i>		
<i>MATH1342</i>		<i>TBA</i>	<i>Rm</i>		
<i>GOVT2305</i>	<i>8:15-9:10(1)</i>	<i>TBA</i>	<i>Rm 222</i>	<i>Face-to-face</i>	<i>SHS</i>
<i>GOVT2305</i>	<i>9:15-10:10(2)</i>	<i>TBA</i>	<i>Rm 222</i>	<i>Face-to-face</i>	<i>SHS</i>
<i>BIOL2301</i>	<i>8:15-9:10(1)</i>	<i>TBA</i>	<i>Rm?</i>	<i>online</i>	
<i>BIOL2301</i>	<i>9:15-10:10(2)</i>	<i>TBA</i>	<i>Rm?</i>	<i>online</i>	

- **Calculation of minutes**-- Minutes were calculated for each class for the Fall 2019 semester. Some classes will be assigned an online project to fulfill the 2400 minute requirement. Dawn Katz will inform those specific instructors of the needed project.

C. **SUMMER CLASSES**

- **Advising of students**-- Dawn Katz will come to the Silsbee High School campus and discuss the class offering possibilities for the Summer 2019 sessions. Ms. Katz advised one-on-one with the Cohort 2020 and Cohort 2021. From the obtained information, she will build the class schedules for the summer sessions. Ms. Katz will build the schedule and send it to Mrs. Balla to allow the students to pick classes for the summer.
- **Lockdown browser**--Students will need to be able to access a lockdown browser during the summer for taking tests. The Frank Robinson Center of LIT will be open Monday -Thursday from 8 to 5 and on Friday from 8 to noon.
- **Books Titles**-- Dawn Katz will provide Cassie Balla a list of the titles of books needed for the class scheduled for the summer and fall semesters.

D. **Summer Bridge**-- The Summer Bridge will be from July 22 to 26. The Cohort 2023 will be bussed to LIT Beaumont campus Monday through Thursday from 8 to 11. The students will return to the SHS campus and be provided lunch. The incoming cohort will be divided into groups and have study material and instructional strategies to cover the TSI material. The TSI test will be administered on the SHS campus on Friday to the incoming cohort as well as those that were not successful in previous attempts. The study sessions will last from 1:15 to 3:30 p.m.

E. **Books for Fall classes**-- Dawn Katz will provide Cassie Balla a list of the titles of books needed for the class scheduled for the summer and fall semesters.

F. **Other**—Ken Lamartiniere announced this would be his last meeting with us as he will be retiring at the end of March.