



Partnership Meeting

LIT conference room

AGENDA

4/4/2019

- A. Summer classes
- B. Summer Bridge
- C. Books
- D. GPA report for each semester
- E. Crosswalk update
- F. Other

SIGN-IN

Cassie Balla	ECHS Student Coordinator
Wendi Stanley	Silsbee HS Counselor
Sherrie Thornhill	Silsbee ISD Curriculum Director
Paul Trevino	Silsbee HS Principal
Dawn Katz	LIT General Ed Dept. Chair
Dr. Miranda Phillips	LIT Dean of Student and Academic Success
Jason Woodall	LIT Director of Online learning

Cassie Balla

Sherrie Thornhill

Paul Trevino

Dawn Katz

J. Woodall

David Moody VP SI



Partnership Meeting

April 4, 2019

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Attendees

Dawn Katz, Jason Woodall, David Mosley, Sherrie Thornhill, Paul Trevino, Cassie Balla

1. **Summer classes**-- Mrs. Cassie Balla reported the number of students that expressed an interest to sign up for summer classes.

ENGL1301- **1** SUMMER 1
ENGL1302- **1** SUMMER 2
GOVT2305- **18** SUMMER 3
GOVT2306- **18**
MATH1314- **4** (2 STILL NEED TSI)
PSYC1301- **20**
SOCI2301- **16**
HIST1301- **6**
ENGL1301- **6**
HUMA1315- **1**

The ENGL1301 is linked to the developmental course, and therefore is not available for dual-enrollment/ECHS students. Thus, that student will not take the in-person classes.

2. **Summer Bridge**--Corrections were addressed regarding splitting the Blackboard and Starfish trainings into 2 different groups and making one group on Wednesday. The corrected version of the schedule is included with this report in its entirety. Mrs. Balla will contact Dr. Phillips to let the student center know that our group of 40 will eat at the Student Center on July 25. The binders that have been provided in the past are an excellent resource, and Mrs. Balla requested that the new cohort receive them as well with the addition of the library documents to find books and sources.
3. **Books**-- Dawn Katz will send the list of books for the Summer and Fall semesters to Mrs. Balla. Several of the past classes have used access codes and will need to be purchased again for the new students. The sociology book will change but our current book will be place for the three year period as stated in the MOU.

4. **GPA report**--David Mosley will get in touch with Christine Marsh and generate the GPA report needed by Silsbee High School for each semester. The report that was sent at the semester did not contain the correct information needed regarding student standings. Mrs. Balla and Ms. Katz went through the report by student to find the information to inform the students. The report will be sent to the high school within 2 to 3 weeks after normal sessions or 30 days after the summer session.

For students that drop a class, discussion in regard to a procedure to recover the credit and a growth plan needs to be developed on the high school side. If the students fail a class and must retake it; they fall under the same guidelines (SAP) that Distance Learning students adhere to. The student must pay upfront and is able to recover a percentage of the initial cost depending on the grade at the end of the semester. They may replace the grade.

5. **Crosswalk update**-- Mrs. Sherrie Thornhill addressed the changes to be made on the high school side to make the correlating class for EDUC110 College Readiness and SPCH1315 Communication Application. In addition, SPCH1318 would correlate with Public Speaking. Questions regarding the alignment were raised and further discussion with Dr. Miranda Phillips would be necessary.
6. **Other**--
 1. Jason Woodall added that there is a partnership with Sam Houston State University for Blackboard. This partnership will allow 24/7 Blackboard support and additional tools and training. Blackboard collaborate will allow virtual office hours. This may reduce the amount of usage of Respondus Lockdown Browser when the transition occurs.
 2. Discussion with our junior cohort regarding transition needs to be addressed. A tracking system of our students in regard to their exit status in the program in obtaining the Associate of Art degree, Core 42, or 30 college hours needs to be implemented.
 3. LIT will provide professional development for the math instructor to include pedagogy training as well. In addition, LIT will provide a math tutor.