

SILSBEE EARLY COLLEGE HIGH SCHOOL



LIT and Silsbee ECHS
Partnership Meeting Agenda
Location: LIT—TSB Conference Rm
February 8, 2018



Agenda Items:

1. Instructor Needs
2. TSI-Math Training for Silsbee teachers
3. Course Crosswalk finalized
4. Summer Bridge Dates and Activities

Sign—In

Paul Trevino Principal, Silsbee HS

Mona Harrell Bodle ECHS Coordinator, Silsbee HS

Sherrie Thornhill Curriculum Director, Silsbee ISD

Pat Calhoun Executive Director, Workforce (LIT)

Dawn Katz Department Chair, General Education

Ken Lamartiniere Coordinator of Dual Enrollment

Debbie Webb SHS Counselor



Silsbee

Early College High School

Partnership Meeting



Lamar Institute of Technology TSB Conference Room February 8, 2018 10:00 a.m.

Members Present: Pat Calhoun, Ken Lamartiniere, Sherrie Thornhill, Paul Trevino, Mona Harrell-Bodle, Debbie Webb

Meeting Minutes:

1) Instructor Needs for 2018-2019

- a. Mr. Trevino stated that SHS has a person to teach ENGL1301 but wants to confirm she is eligible to teach ENGL 2326. With an SHS instructor the course will be offered on the SHS campus.
- b. Will need a LIT instructor for HIST1301, HIST1302, and MATH1314. What is the possibility of courses held on the Robinson Campus?
- c. PSYC/SOCI could be offered also at the Robinson campus with an LIT instructor or online on the SHS campus as an alternative option.
- d. EDCU1100 instructor needs a person with Master's degree. Mr. Trevino will find a SHS instructor to teach that course on the SHS campus. This instructor's application should be sent to LIT as soon as possible.
- e. The class size must be a minimum of 10 for the class to make and a maximum size of 25.
- f. The time of day attendance is taken will be a factor that will need to be handle in the future in order for SHS to get credit for students attendance.
- g. HUMA 1315 and ARTS 1301 will continue to be face to face with Mr. Rawls who is qualified to teach both. Mr. Lamartiniere clarified that he was hired to work with ECHS program at Beaumont and Silsbee campus.
- h. Discussed and reviewed about books for the upcoming classes. A list with updated syllabus will be sent to us in order to request new book for Fall semester of 2018.

2) Course Cross Walk

- a. Reviewed the revised copy of courses to meet the requirements to be considered as Core Complete and Associate Degree.
- b. Math - suggested that Algebra 2 on high school would fit well next to college MATH 1314.

3) Spring 2018 Course Time Requirements

- a. Update: due to recent weather days, SHS will have students attend school on February 19 to make up minutes for SPCH and HUMA. Class will make up 300 minutes on that day.
- b. April 16th will remind the same as of now.

4) TSI Math Training

- a. Training will be held at Robinson Center on March 2nd from 1:00 p.m. - 4:00 p.m. Ten SHS staff members will be participating. Mr. Brad Henry will be the presenter.
- b. Discussed was the responsibility for cost associated presentation. Mr. Lamartiniere distributed a draft of MOU; the final copy will be submitted to the superintendent.
- c. Discussed was the ability of LIT providing teachers Continuing Professional Education Credit and issuing a certificate. If LIT is not able to provide a certificate then Silsbee ISD would be able to do so.

5) PARENT MEETING

- a. SECHS will be having one meeting for each cohort. Meeting schedule will be determined by when we receive more information on where and when LIT classes will be offered in the fall.
- b. SECHS invited LIT to attend due to the possible questions that may be posed by parents about college classes.



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- 6) WITHDRAWAL Forms
 - a. There are students still appearing on Instructor Clinton Rawls roll sheet.
 - b. Mr. Lamartiniere stated students who are automatically enrolled in the next class but then to do attend must go through the withdrawal process. The form he sent is to be used. Also, students will need to reapply to LIT for the next semester class. This can be done now.

- 7) NEXT Meeting will be March 1st in Silsbee.
Items to discuss: Parent presentation, calendar and minutes for 2018-2019, meeting with Leadership Team