



# SILSBEE EARLY COLLEGE HIGH SCHOOL

LIT and Silsbee ECHS

Partnership Meeting Agenda

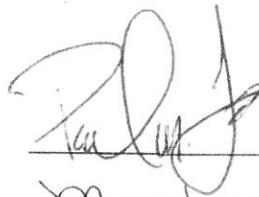
Location: LIT - MPC 2nd Floor Conference Room

3-1-18

## Agenda

1. TSI Training for Silsbee Teachers
2. Summer Bridge Dates and Activities
3. Instruction Needs Up Date
4. Parent Presentation Date
5. Calendar and Minutes for 2018 - 2019
6. Leadership Team Meeting

Paul M. Trevino      Principal, Silsbee H.S.



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Mona Harrell-Bodle      ECHS Student Coordinator



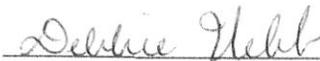
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Sherrie Thornhill      Curriculum Director, SISD



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Debbie Webb      ECHS Counselor

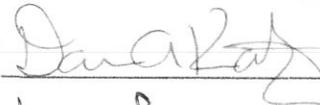


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Pat Calhoun      Executive Director, Workforce (LIT)

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Dawn Katz      Department Chair, General Education



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Ken Lamartiniere      Coordinator of Dual Enrollment



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# Silsbee

## Early College High School



### Partnership Meeting

Lamar Institute of Technology MPC Conference Room March 1, 2018 11:30 a.m.

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Members Present: Ken Lamartiniere, Dawn Katz, Sherrie Thornhill, Paul Trevino, Mona Harrell-Bodle, Debbie Webb

Meeting Minutes:

- 1) TSI Training for Summer Bridge
  - a. The list of teachers attending Math TSI training was provided to Mr. Lamartiniere, of LIT.
  - b. March 2, 2018, at the LIT Robinson Campus.
  - c. Mr. Lamartiniere will have the certificate prepared for those who will be attending the training.
  - d. Mr. Lamartiniere will have the sign-in sheet and agenda for this training, and he will send it to Mrs. Bodle. He will also send English, Business, and Social Studies group sign in sheet from last year to Mrs. Bodle.
  
- 2) Summer Bridge
  - a. Date is set for July 16 – 20, 2018. LIT is responsible for morning session; SECHS is responsible for afternoon sessions.
  - b. On the Friday, testing day, there will need to be two or maybe three groups due to the limited space in the testing room. We will be testing in the old testing site.

3) Instructor Needs Update

- a. Mr. Trevino presented the following suggests:

Class	Instructor	Location	Time
ENGL 1301 (F)	Dr. Mary Wilson	SHS	
ENGL 2326 (S)	Dr. Mary Wilson	SHS	
HIST 1301 (F)	<i>Will need LIT instructor</i>	<i>Requested Robinson</i>	
HIST 1302 (S)	<i>Will need LIT instructor</i>	<i>Requested Robinson</i>	
MATH 1314 (S)	Kim Herrera	SHS	
PSYC 2301 (F)	<i>Will need LIT instructor</i>	<i>Requested Robinson</i>	
SOCI 1301 (S)	<i>Will need LIT instructor</i>	<i>Requested Robinson</i>	
EDUC 1100 (F)	SILSBEE STAFF	SHS	
ARTS 1301 (S)	Clinton Rawls	SHS	
HUMA 1315 (F)	Clinton Rawls	SHS	
SPC 1315 (S)	Mary Linn	SHS	

- b. Ms. Katz made several suggestions that SECHS might revisit the Arts Instructor that was delayed due to Harvey as a possible instructor. She also stated she had several ADJ Instructors for History. She would check her staff in regards to PSYC and SOCI.
  - c. She would also get back with Mr. Trevino and let him know if the names presented were SAKKS approved. Trevino will provide a name for EDUC 1100.
  - d. Discussed was the need for two sections of each course, required seating minimum of 10 and maximum of 25.
  - e. Discussed was the desire to have these courses in the morning hours with M-W-F classes. T-Th option is possible.
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- 4) Calendar and Minutes for 2018-2019
    - a. SISD calendar was given to LIT members.
    - b. Discussed was the calendar provided for 2100 minutes of the required 2400 minutes and the option for making up 300 minutes. Ms. Katz was in agreement.
    - c. It was suggested that we handle the make-up minutes much like this year.



# Silsbee

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### 5) PARENT MEETING

- a. The Annual Parent Meeting will be held April 16, 17, and 18, 2018 at the SHS Cafeteria.
- b. SECHS invited LIT to attend due to the possible questions that may be posed by parents about college classes. Mrs. Bodle will provide update on what will be discussed at each co-hort meeting.

### 6) Leadership Meeting

- a. Meeting will be on March 29, 2018, 10 am at LIT.
- b. Mrs. Thornhill will provide an update from information obtained at that meeting.

### ADDITIONAL TOPICS DISCUSSED:

- 7) New ECHS students should be enrolled as soon as they are known.
- 8) Instructional materials for the Fall semester – Ms. Katz will send a syllabus for each courses listed above indicating the books and materials needed
- 9) Mrs. Bodle inquired about training for the EDUC 1100 instructor prior to August. Ms. Katz will get back with Mrs. Bodle.
- 10) Discussed was the availability of Justine on the high school campus for ECHS students. It was stressed she is a recruiter and as such she is not able to devote the time nor is trained on all of the topics. Silsbee expressed a need for an advisor to be present to address the gaps of information a campus recruiter or high school staff is not able to address for the students. Mr. Trevino and Mrs. Thornhill reminded the group of Dr. Howard's statement before the School Board to provide an advisor on the high school campus two times a week. LIT staff said they would inquire about this issue.
- 11) NEXT Meeting will be April 5, 2018, 11:30 at LIT Robinson Campus in Silsbee.  
Items to discuss: TSI training feedback, Instructors for Next School Year, Location of the classes, Information from the Leadership meeting