



SILSBEE EARLY COLLEGE HIGH SCHOOL

LIT and ECHS Partnership Meeting

Location: LIT - Robinson Center

April 5, 2018 11:30 am

Agenda

1. Leadership Team Meeting Follow Up
2. TSI Training for Silsbee Teachers Follow Up
3. Instruction Needs Up Date
4. Parent Presentation
5. Apply Texas
6. Make Up minutes April 16th
7. Other

Paul M. Trevino Principal, Silsbee H.S.

Mona Harrell-Bodle ECHS Student Coordinator

Sherrie Thornhill Curriculum Director, SISD

Debbie Webb ECHS Counselor

Dr. Miranda Phillips Dean of Student & Academic Services

Pat Calhoun Executive Director, Workforce (LIT)

Dawn Katz Department Chair, General Education

Ken Lamartiniere Coordinator of Dual Enrollment



Silsbee

Early College High School

Partnership Meeting



Lamar Institute of Technology Robinson Center April 4, 2018 11:30 a.m.

Members Present: Dr. Miranda Phillips, Pat Calhoun, Ken Lamartiniere, Dawn Katz, Sherrie Thornhill, Paul Trevino, Mona Harrell-Bodle

Meeting Minutes:

1) Leadership Team Meeting Follow Up

- a. Mrs. Thornhill stated when the team met last there were unresolved answers to questions. Dr. Phillips spoke with Mr. Bain on Wednesday about the fees structure should LIT's recommendations not be accepted by TSUS.
 - a. Cost per Course: It is suggested that the cost be \$2500 per course per session if the instructor is LIT. It will be \$250 per course per session if the instructor is SISD. The maximum numbers of student vary in classes. For example English and History may have up to 30 students. Speech may have the maximum number would be 25. Minimum class size is 10.
 - b. Cost per single student: Singletons (SECHS student taking a course outside the planned course crosswalk schedule) will be \$250 per student per class. However, if a student that was not allowed to take a class due to failing grades or whatever campus reason, or failed a course, that student is eligible to take the class being offered to another cohort and there would not be a single student cost.
- b. The new cost structure, if approved, will begin the Fall 2018 semester.
- c. Dr. Howard needs to sign the MOU and the application assurance forms. Mrs. Thornhill asked for these to be returned by April 12 or sooner if possible. The application is due April 13. She offered to go to LIT to pick up the signed documents if someone was not able to deliver them.
- d. Mr. Calhoun also shared that during Mr. Bain's conversation the idea of an in-kind agreement might be considered to offset the SECHS cost by LIT's use of the facilities within Silsbee ISD. Mr. Trevino inquired if a monetary amount had been established. Mr. Calhoun indicated nothing at this time but a good starting place would be the districts facility use agreement.
- e. Mr. Trevino inquired to the compensation offered to staff teaching evening courses. Ms. Katz replied adjunct instructors are paid \$2100 per section per semester, up to two courses a semester for a credit course and \$35 per hour for non-credit courses.

2) TSI Training for Summer Bridge Follow Up

- a. Mr. Lamartiniere reported that five Silsbee staff members were TSI trained. Good feedback was received from the evaluations returned.
- b. One of the teachers is conducting TSI tutorials for any high school student.
- c. LIT is considering options for future TSI training for any teacher in the area. More information to come soon.

3) Instructor Needs Update

a.

Class	Instructor	Location	Time
ENGL 1301 (F)	Dr. Mary Wilson	Silsbee HS	
ENGL 2326 (S)	Dr. Mary Wilson	Silsbee HS	
HIST 1301 (F)	??		
HIST 1302 (S)	??		
MATH 1314 (S)	Kim Herrera	Silsbee HS	
PSYC 2301 (F)			



Silsbee

Early College High School



SOCI 1301 (S)			
EDUC 1100 (F)	SILSBEE STAFF	Silsbee HS	
ARTS 1301 (S)	Clinton Rawls	Silsbee HS	
HUMA 1315 (F)	Clinton Rawls	Silsbee HS	
SPC 1315 (S)	Mary Linn	Silsbee HS	

- b. Ms. Katz made several suggestions that SECHS might revisit the Arts Instructor that was delayed due to Harvey next year. She also stated she is looking at applications for several ADJ Instructors for History.
 - c. A reminder was shared to have any SISD staff who will be instructing an LIT class complete and submit the Adjunct Packets (orange folder) prior to the semester they will be instructing.
- 2) Calendar and Minutes for 2018-2019
- a. Students in the HUMA class will attend class on October 5th from 8:00 a.m. until 1 p.m. to make up the 300 minutes.
 - b. Next fall, October 5th will be the make-up day to recoup 300 required minutes to meet the LIT policy of 2400 minutes per course.
- 3) APPLY TEXAS
- All students that set out this semester due to SHS or LIT decisions must re-enroll into Apply Texas. Mr. Lamartiniere also requested Mrs. Bodle send the names of each cohort to him again as soon as possible to begin the process of getting them activated.
- 4) PARENT MEETING
- a. The Annual Parent Meetings will be held April 16, 17, and 18, 2018, all meetings held in the SHS cafeteria.
 - i. Cohort 2020 will meet 5:30 p.m. on April 16th
 - ii. Cohort 2021 will meet 5:30 p.m. on April 17th
 - iii. Cohort 2022 will meet 5:30 p.m. on April 18th
 - b. SECHS would like for Ms. Katz to address the parents in the 2020 Cohort meeting due to the fact we do not know who the instructors will be at this time.
 - c. All of the LIT partnership members are invited to each meeting.
- 5) NEXT Meeting will be May 3, 2018 at 11:30 at LIT, Beaumont, Texas.
Items to discuss: send items to Mr. Lamartiniere to place on agenda.