



# Partnership Meeting

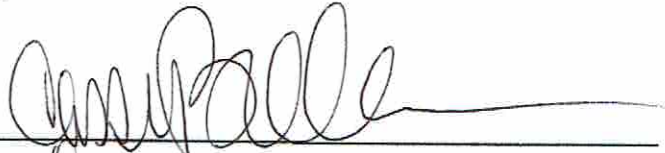
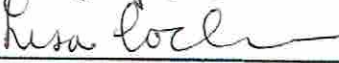


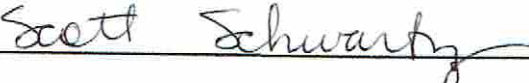
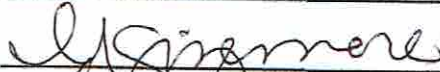


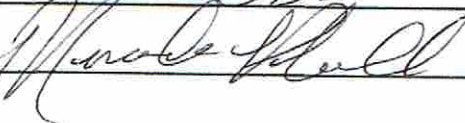
September 5, 2019 1PM Silsbee High Library

## AGENDA

- A. Introductions
- B. Grading timelines
- C. Minutes for Fall 19
- D. Students out for School Board production(Sept 20)
- E. Spring course notification deadlines
- F. Drop Dates

## SIGN-IN

Cassie Balla	ECHS Student Coordinator
Lisa Cockrum	Silsbee HS Counselor
Andra Burrell	Silsbee HS Counselor
Vernon Wiggins	Silsbee HS Counselor
Sherrie Thornhill	Silsbee ISD Curriculum Director
Scott Schwartz	Silsbee HS Principal
Chris Bottoms	Assistant Principal
Kevin Credeur	Assistant Principal
Kendal Shelton	Assistant Principal
Mary Sizemore	LIT General Ed Dept. Chair
Jason Woodall	Director of Online Learning
Luke Bourgeois	LIT Coordinator of Dual Enrollment
Miranda Phillips	LIT Dean of Student and Academic Success

  
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# Partnership Meeting

September 5, 2019

Silsbee High School Library

## Attendees

Miranda Phillips, Cassie Balla, Lisa Cockrum, Andra Burrell, Vernon Wiggins, Scott Schwartz, Mary Sizemore, Jason Woodall, Luke Bourgeois

1. Introductions: Each member introduced themselves and stated their position and role in this partnership.
2. Grading Timelines: Discussion of how to communicate grades to students throughout the grading period rather than having any surprise ending grades was conducted. LIT will send grades on a six weeks basis. Mrs. Balla will convey the grade to the student through a paper distribution that will accompany their report card. This will be an LIT “snapshot” for grades. Grades below a 70 at the 6week period will be mailed home or the parent will be contacted. Luke Bourgeois will research Argo and banner to report for mass printing of transcripts based off of major code at the end of each semester. This will include grades for completed courses and GPA and get this to Cassie Balla. In turn, Cassie will check the report each semester and compare to their pathway to see what students are missing or what may be incorrect.
3. Fall Minutes: The minutes for the Fall2019 semester will fall short of the 2400 minute requirement so Dr. Phillips advised that the teacher will give an online project that will make up the minutes. Mr. Schwartz made the partnership aware that Silsbee High School will soon go on an RTI enrichment schedule so the times for the professors may change. He will let Mrs. Balla convey that information to LIT and the teachers as soon as the schedule is confirmed .Also, the week of Thanksgiving the students will not attend the Monday and Tuesday of the week.
4. TASB: A great many of our ECHS students will be out on September 20 to attend the TASB presentation in Dallas. Students were concerned about GOVT2305 test being on that day. Dr. Phillips will contact the professor and they will be allowed to take the test earlier.

5. Spring Course notification deadlines: The courses for the Spring semester should be drafted in October and finalized before November. The Fall semester should be drafted in January and final in March.
6. Drop dates: The drop date is September 11, 2019 without penalty.
7. Other: Luke Bourgeois will ensure that Silsbee ECHS campus seniors have the opportunity to apply for graduation in first month of graduating semester. Mary Sizemore will check into to getting face-to-face HIST1302 and ART1301 for the Spring. We also need SOCI online. Luke will check with Lauri about online ECON2301(Macro) in the spring. Dr. Phillips would like to look into additional course offerings for student pathways. A SurveyMonkey link for program interest will be sent. Also, invoices and balance reminder dates for the self-pay students were discussed in order to communicate this information on to the student.