


Partnership Meeting

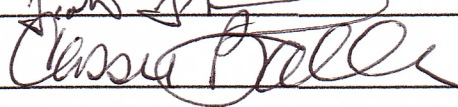
December 5, 2019 1PM LIT Conference Room

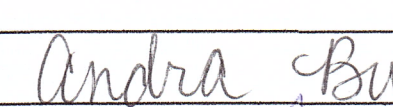
AGENDA

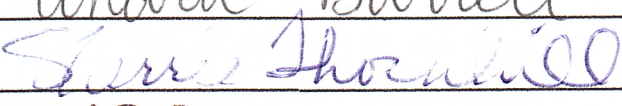
- A. Confirm classes for the Spring 2020
- B. Minutes for Spring semester
- C. Confirm books for Spring Semester
- D. Other

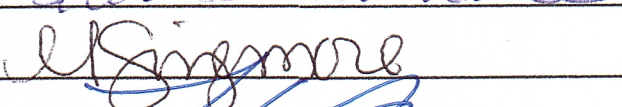
J. Scott Schwartz	Principal Silsbee High School
Cassie Balla	ECHS Student Coordinator
Lisa Cockrum	Silsbee HS Counselor
Andra Burrell	Silsbee HS Counselor
Sherrie Thornhill	Silsbee ISD Asst. Superintendent
Mary Sizemore	LIT General Ed Dept. Chair
Luke Bourgeois	LIT Coordinator of Dual Enrollment
Miranda Phillips	LIT Dean of Strategic and Workforce Initiatives
Jason Woodall	Director of Online Learning

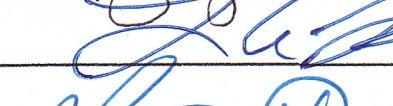


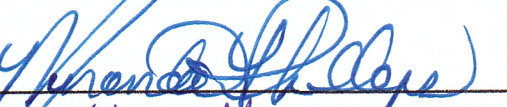


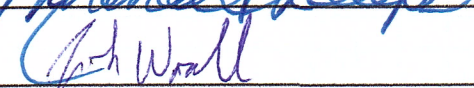


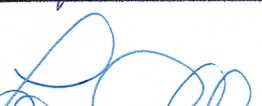




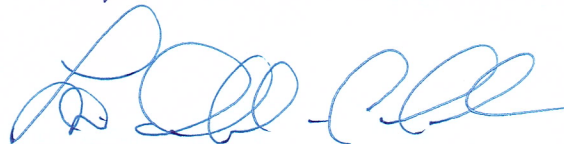








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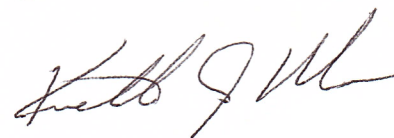
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Partnership Meeting!

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Meeting Notes

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- A. Confirm Classes for Spring 2020
- B. Minutes for Spring Semester
- C. Confirm books for Spring Semester
- D. Other

In Attendance

J. Scott Schwartz, Cassie Balla, Andra Burrell, Sherrie Thornhill, Mary Sizemore, Luke Bourgeois, Miranda Phillips, Jason Woodall, Lauri Arnold Calder, Tiffany Parker, Allen Welch, and Ken Mason

Confirm Classes

Classes for the Spring were confirmed. Two sections of SPCH1315, two sections of ARTS1301, three sections of ENGL2326, two sections of HIST1302, one section of SOCI1301, two sections of MATH1342, one section of MATH1314, two sections of ENGL2321, two sections of BIOL2302 including lab sections, one section of GOVT2306, and two sections of ECON2301 were confirmed. LIT will determine which instructor will teach the ECON2301 and what the timeframe for the class will be. Silsbee High School will provide a classroom on the Silsbee High School campus.

Minutes for the Spring Semester

With the new STRIPES schedule at Silsbee High School, each face-to-face class will have a total of 1845 minutes. Dr. Mary Sizemore confirmed that an online project can be given in each class so that the requirement of 2400 minutes can be met. Mrs. Balla will get in contact with Dr. Sizemore to inform her of the days that designated for STARR testing. Starting Fall2020, LIT will offer a \$250 stipend of each section taught with 10 or more students for adjunct professors.

Books

Luke Bourgeois sent Mrs. Balla a book list for the upcoming semester. HIST1302 had a different selection in *Bloods: Black Veterans of the Vietnam War: An Oral History* rather than *Black Like Me*. *Black Like Me* was purchased by Silsbee ISD for the Fall 2018 semester so in accordance to the agreement allowing a three year usage, *Black Like Me* will still be used. Dr. Sizemore will contact the professor and let them know of this change.

Other

Rosters for the Spring Semester will be needed before the Christmas break. One student has been admitted to the hospital and discussion of makeup work concluded that the professor needs to be informed as soon as possible. If the student is 75% complete with the work assigned and currently passing, the instructor may give an Incomplete and allow time to makeup the work. The instructor will make a contract, including a timeframe, for the completion of the work. If the student does not complete in this timeframe, the I becomes a F. This is a professor's decision and department chair must also approve.

LIT plans to provide adjunct training for classroom management. Luke Bourgeois stated that he would reach out to Lamar University to see if he could schedule a person to come and meet with our students during the January 6-21 timeframe. Dr. Sizemore has advisors scheduled to come to Silsbee High School to meet with our students. (Advisors were cancelled by Dr. Sizemore at a later date)

This Spring semester we need to collaborate and do degree audits. Mrs. Balla will need numeric grades rather than letter grades to report throughout the semester as well as the final grade for the class.

If our ECHS students are invited to join Phi Theta Kappa, this is a great achievement and students should be encouraged to take advantage of the opportunity. During the LIT graduation ceremony, the valedictorian and salutatorian may be acknowledged. Stoles to denote ECHS should be ordered in plenty of time. The students that achieve the Core 42 will walk also with institutional award.

Dr. Miranda Phillips presented the LIT Dual Credit Pathways brochure. Information to help the school district attain the CCMR indicators was discussed. Lumberton ISD wants to implement an EMS program and if Lumberton ISD and Silsbee ISD could combine forces they could use the Lumberton Fire Station. The 2 by 2 program was discussed regarding the Business and Criminal Justice programs and they are fully transferrable to Lamar Institute. PTAC students could take a fieldtrip to LIT and also industry leaders can come and speak to students.